

## Course Schedule of Important Action Items and Due Dates

The Tentative Fall Schedule is provided below. An updated schedule will be provided at the start of the course.

<b>Major Activities and Due Dates</b>	
<b>Description</b>	<b>Due Date</b>
Form teams	28-Aug
Teams submit project preferences	28-Aug
Teams receive project assignment	28-Aug
Be prepared to sign or turn in the following items:	Aug. 31
Medical release form	Aug. 31
Endorsement of Legal Agreement	Aug. 31
Teams go on plant visit (if applicable)	4-Sep
Teams pick faculty advisor	11-Sep
Teams perform patent searches	Sept 4. to Nov 13
Problem statement presentations	Sept. 11
Discuss Gantt chart & spec sheet	Sept. 11
Project proposal reports due	Sept. 18
Project proposal reports sent to sponsors	Sept. 18
Project proposal presentation	Sept. 18
Get agreement on proposal from sponsor	Oct. 2
Review notebook and Gantt chart	Oct. 9
Submit peer evaluations	Oct. 9
Design review presentations	Oct. 16
Submit peer evaluations	Oct. 20
Review notebook and Gantt chart	Oct. 30
Design review report due	Nov. 13
Outline/body of report due	Nov. 13
Final oral presentations	Nov. 20
Final reports due at noon	Dec. 4
Final checkout by appointment	Dec. 4
Notebooks due at final checkout	Dec. 4